

# Jimmy

IT Systems & Networks Student — SMX

✉ jimmycotumbamendoza@gmail.com · 📞 +34 641 613 028 · 📍 Castellbisbal, Barcelona

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## Hiring Manager

Castellbisbal, Barcelona

### Re: Application for IT Technician / Junior Systems Administrator

Dear Hiring Manager,

My name is Jimmy and I am currently completing the **CFGM in Microcomputer Systems and Networks (SMX)** in Barcelona. I am writing to apply for a junior IT technician position at your company. I believe my technical training, hands-on projects, and certified skills make me a strong candidate who can contribute from day one.

#### WHY I AM A GOOD FIT

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Throughout my first year of SMX, I have worked directly with the technologies that companies in your sector use every day. I have configured **local area networks (LAN)**, set up **routers and switches** using Cisco Packet Tracer, and learned how to troubleshoot connectivity problems step by step. This practical experience means I understand not just the theory, but how things actually work in a real environment.

I am also comfortable working with both **Windows Server and Linux** environments. During class projects, I installed and configured operating systems, managed user accounts and permissions, and learned basic server administration tasks. These are exactly the skills your job description mentions, and I am ready to apply them immediately.

#### CERTIFIED TECHNICAL SKILLS

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In addition to my course work, I have earned the following **Cisco NetAcad certifications** this year, which prove my technical skills with official credentials:

■	<b>HTML &amp; CSS Essentials</b>	Cisco Networking Academy	2026
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For example, in **Python Essentials** I learned how to write scripts to automate repetitive tasks, work with files, and understand basic programming logic — skills that are very useful in system administration. With **HTML & CSS** I built simple web pages from scratch, which helped me understand how web services and internal company portals work.

#### WHAT I CAN BRING TO YOUR TEAM

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I am a fast learner who is used to working under pressure, especially during practical exams and real-scenario challenges in the lab. I enjoy solving technical problems and I always try to understand *why* something works, not just how to follow the steps. I also have experience working in small teams, which has helped me improve my communication and organisation skills.

I am at the end of my first year and I am motivated to keep learning. I am looking for an opportunity where I can apply what I already know, grow professionally, and contribute to a real IT environment.

I would love the chance to talk more about how my skills can benefit your company. I am available for an interview at any time that works for you. Thank you very much for your time and consideration.

Yours sincerely,

**Jimmy**

CFGM Sistemes Microinformàtics i Xarxes (SMX)